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March 26, 2010

TO: Each Health Deputy

FROM: Jonathan E. Fielding, MD, MPH *je fielding m*
Director and Health Officer

SUBJECT: **TOBACCO CONTROL AND PREVENTION PROGRAM, REQUEST FOR PROPOSAL # 2010-001 COMMUNITY-BASED INTERVENTIONS IN LOS ANGELES COUNTY - FUNDING RECOMMENDATIONS**

This is to provide an update on the Request for Proposals process by the Department of Public Health (DPH), Tobacco Control and Prevention Program (TCPP). On December 21, 2009, we informed you that TCPP was releasing an RFP to select qualified community-based agencies that will implement Community-Based Interventions in Los Angeles County.

On January 4, 2010, DPH released the RFP. To ensure countywide dissemination of the RFP, TCPP mailed a notice to approximately 250 community based agencies that had expressed interest in working with TCPP. The RFP was also advertised in local newspapers and was posted on TCPP, DPH, and the Internal Services Division websites. In addition, TCPP emailed the notice to all members of the Coalition for Smoke-Free Los Angeles.

On February 8, 2010, a total of twenty-one (21) proposals were received. One (1) proposal arrived after the 12:00 p.m. (noon) deadline and was disqualified; it did not progress for further review. Twenty (20) proposals progressed to Phase One - Pass/Fail Evaluation. One (1) proposal was disqualified because it did not meet the required Financial Capability criteria of the RFP. Please see Attachment A for a listing of all of the agencies that submitted proposals, the agency that was disqualified, and the agency that did not pass Phase One - Pass/Fail Evaluation of the review process.

On March 2 and 3, 2010 TCPP convened seven review panels for Phase Two - Scored Evaluation of the evaluation process. During this phase, nineteen proposals were reviewed and scored. Although, TCPP anticipated funding twelve proposals, fifteen proposals were selected for recommendation to the Board for approval of agreements to ensure sufficient countywide coverage of services.

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Attachment C is a list of proposers recommended for funding with the corresponding Supervisorial District, service location, and Service Planning Area/s.

TCCP plans to notify all proposers of their funding recommendation status during the week of March 29, 2010. We anticipate that the contracts will be presented to the Board for approval on June 9, 2010.

If you have any questions or need additional information please let me know.

LMA: lc

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c: Shelia Shima
Rich Mason
Jonathan E. Freedman
Maxanne Hatch
Paul Simon

Attachment A

**TOBACCO CONTROL AND PREVENTION PROGRAM (RFP) # 2010-001
COMMUNITY-BASED INTERVENTIONS IN LOS ANGELES COUNTY**

Proposals Submitted by Date and Time

1	Asian American Drug Abuse Program (TRL)
2	Asian American Drug Abuse Program (Outdoor)
3	Asian Youth Center
4	Community Partners FBO SAFE
5	Dakota Communications
6	Day One, Inc. (TRL)
7	Day One, Inc. (MUH)
8	FAME Assistance Corporation
9	Girls Club of Los Angeles
10	Glendale Adventist Medical Center (TRL)
11	Glendale Adventist Medical Center (Outdoor)
12	MWW Group
13	NCADD/South Bay
14	Office of Samoan Affairs
15	People's CORE
16	Pueblo Y Salud
17	San Fernando Valley Partnership, Inc.
18	Search to Involve Pilipino Americans (TRL)
19	Search to Involve Pilipino Americans (Outdoor)
20	Special Services for Groups
21	Valley Community Clinic

Proposals Submitted Late and Disqualified

1	San Fernando Valley Partnership, Inc.
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Proposal that Failed Phase One – Pass/Fail Evaluation

1	Office of Samoan Affairs
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